

Accredited Learning

What is accredited learning under the Professional Development Program (PDP)?

Accredited learning is professional development that's been accredited by the Accreditation and Quality Assurance Committee and contributes to the fundamental skills, experience, and knowledge required of REALTORS® throughout the province.

Can I fulfill all 18 required PDP hours with accredited learning opportunities?

Yes. You may fulfill all 18 PDP hours through accredited learning opportunities if you choose.

Accredited Learning Opportunities

How do I know what learning opportunities are accredited?

All accredited learning opportunities will be listed in the [Library of Accredited Courses](#) on the BCREA website.

What learning opportunities do not count as accredited?

Learning opportunities that do not count toward accredited PDP hours include the following:

- learning opportunities that have not been accredited by the Accreditation and Quality Assurance Committee and do not appear in the Library of Accredited Courses;
- education taken to earn or maintain your licence with the BC Financial Services Authority (BCFSA);
- education taken for disciplinary purposes, either as a result of a disciplinary sanctions imposed by a real estate board or BCFSA; or
- duplicate courses taken within the same licensing cycle.

Can in-brokerage training be accredited?

Most in-brokerage training will likely fall under self-directed learning. The accreditation process is rigorous and includes making the training available to all Realtors in BC.

Reporting

How do I report my accredited PDP hours?

For accredited learning opportunities carried out at your board, your PDP hours will be tracked and updated by your board.

For accredited learning opportunities taken from another provider, you'll report these hours to your board after you've completed the learning opportunity. Please contact your board to check the reporting process and see how many hours you have accumulated.

What information do I need to report my accredited PDP hours?

Accredited learning opportunities should provide you with a certificate of completion (may be digital or hard copy) that includes the following information:

- name of accredited learning opportunity,
- name of learning opportunity provider,
- venue,
- date, and
- approved number of accredited PDP hours.

Do I only report 12 hours of accredited learning?

You should report all accredited learning opportunities that you take, even those that exceed the minimum PDP requirements.

Who'll audit our reported PDP hours?

Your board will be responsible for verifying and auditing your PDP hours.

General Information

How many PDP hours do I need to complete?

You need to complete 18 hours of professional development for each PDP cycle, of which at least 12 hours are accredited learning. You can choose whether the rest of your professional development is accredited or self-directed.

Why are accredited and self-directed learning opportunities a minimum of one hour long?

Learning opportunities must meet a minimum standard of one hour to ensure a beneficial learning experience.

If I take extra PDP hours within a licensing cycle, can they be carried into my next licensing cycle?

No. Extra PDP hours won't be carried over into your next licensing cycle.

If I take a PDP course twice during my licensing cycle, do I receive PDP hours each time?

No. A learning opportunity only counts towards your PDP hours the first time you take it in your licensing cycle.

What's the difference between BCFSA's "regulatory education" and the Professional Development Program?

BCFSA provides mandatory education, referred to as "regulatory education," that you must complete every two years to renew your real estate licence. Learning and education under the Professional Development Program is required for you to maintain your status as a Realtor and your membership with your real estate board.

Does regulatory education, including Legal Update, count toward my PDP hours?

No. When you take a course to maintain your licence, it doesn't count toward your PDP hours.

If I choose to take Legal Update annually, will the second time I take it within the same licensing cycle count toward my PDP hours?

Yes. If you choose to take Legal Update a second time within your licensing cycle--meaning you're not taking it as a requirement to maintain your licence--it would count toward your accredited PDP hours.